



Please indicate by ticking the relevant box your preferred timings for the following Member related meetings/activities.
Please tick as many boxes as applicable.

	10am-12noon	12noon-2pm	2pm-4pm	4pm-6pm	After 6pm
Committee Meetings					
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Working Groups					
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Corporate Workshops					
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Member Training and Development Activities					
Monday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Wednesday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thursday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Friday	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Additional Comments

Signed Alderman/Councillor

Future Timings of Meetings & Training Events – Analysis of Questionnaires

All Members were asked to complete a short questionnaire indicating their preferred timings for meetings of Committees and Working Groups as well as development activities.

Twenty nine Members completed and returned the questionnaire. The table below reflects Members' preferences.

- Timeslots highlighted dark blue are those times the majority of Members would prefer
- Timeslots highlighted red are those times suitable to some Members
- Timeslots highlighted white are those times which suit a minority of Members only.

Committee Meetings	10am-12pm	12-2pm	2-4pm	4-6pm	After 6pm
Monday	3	4	2	13	10
Tuesday	3	6	3	15	10
Wednesday	5	5	1	15	10
Thursday	3	3	2	15	11
Friday	6	4	2	13	7
Working Groups	10-12	12-2	2-4	4-6	After 6
Monday	3	8	3	10	10
Tuesday	3	10	4	9	11
Wednesday	5	12	2	11	12
Thursday	3	8	3	10	11
Friday	6	8	3	9	6
Corporate Workshops	10-12	12-2	2-4	4-6	After 6
Monday	3	6	2	12	11
Tuesday	3	7	3	13	11
Wednesday	5	7	1	14	12
Thursday	3	6	2	14	11
Friday	5	4	1	13	8
Member Training	10-12	12-2	2-4	4-6	After 6
Monday	3	6	3	15	10
Tuesday	3	7	6	16	11
Wednesday	5	7	3	15	11
Thursday	3	6	3	17	12
Friday	6	6	2	14	6

Timings of Meetings – Including Committees, Working Groups, DPP and PCSP

Appendix 3

1/10/2011 – 28/09/2012

10.00am – before 12.00 noon	41	% 11.2
12.00 noon – before 2.00pm	74	20.3
2.00pm – before 4.00pm	43	11.8
4.00pm – before 6.00pm	160	43.8
6.00p.m and later	47	12.9
	365	100